

24 JUN 1981

MEMORANDUM FOR: Deputy Director for Applications
Deputy Director for Processing

FROM: Bruce T. Johnson
Director of Data Processing

SUBJECT: Proposed Office Automation MBO

Copy of MBO to be sent to C/AS.

1. I have reviewed the six areas of activity which you have jointly proposed for a new MBO on office automation. The outline seems reasonable but I have a couple of questions and a few suggestions.

2. May I assume that item 1.B. under Word Processing, having to do with the development of a VM-based service, the outstanding request for compatibility with the SAFE system will be reflected in the milestones which are due in September? Will it still be our plan to have the local service, based on the Delta Data 7260 local host, compatible with the central services?

3. In section 2. under AIM Implementation, I suggest that we have a milestone covering planning for the phased deployment of the AIM system.

4. Under section 5. A. on Visual Aids, I would like a little clarification about what in fact is intended by this milestone. Also, are these the only three milestones that are to be identified in the area of computer graphics?

5. In section 6. on Remote Devices Support, I do not find any evidence of planning for work on support for Wang equipment, but I believe we are agreed that such support will be needed sooner or later. Should this be one of our milestones?

6. The only other major area of activity which I believe should be reflected in this plan is one which, in a sense, subsumes all the others and may therefore have been considered to be covered by the individual sections already outlined. I refer to the problem of providing appropriate advice and guidance to our customers as they attempt to take advantage of the various services which add up to an Office Automation program. We need, it seems to me, an action plan for the integration of these various service subsets into a more coherent program which can be described and, if you will, sold to ODP's customers. As time goes on, those customers will be subjected directly and indirectly to the siren song of various vendors whose products may or may not be compatible with what we are trying to do centrally.

We had better be prepared with a credible story about what they can expect to get from us or we will find them going off in a variety of other directions in a series of uncoordinated information management programs.

/s/ ETJ

Bruce T. Johnson

O/D/ODP/BJohnson:ee/24 Jun 81

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Office Automation (OA) MBO

Six Areas of Activity

1. Word Processing and Text Composition

A. Select Standard Word Processing Terminal (Processing)

- o Complete draft RFP July 81
- o Release RFP August 81
- o Receive all proposals October 81
- o Complete initial evaluation November 81
- o Receive best and finals December 81
- o Complete final evaluation January 82
- o Contract award January 82

B. Implement a Central (VM based) Service (Processing)

- o Establish completion milestones September 81

C. Implement a Local (7260 based) Service

- o Unscheduled

*Need xref to
SAFE.*

2. Electronic Mail (AIM)

A. Initial AIM Implementation (Processing)

- o Documentation completed September 81
- o System operational September 81

*Deployment
planning?*

B. Enhanced AIM Implementation

- 1. Time Management Services Unscheduled
- 2. Text Search Unscheduled
- 3. Spelling Verifier Unscheduled

3. Output Media Centers (Applications)

- o Complete Requirements Documentation September 81

4. Training (Applications)

- o Begin Comprehensive Review January 82

*Review
Feedback?*

/PRT 00E CLASSIFICATION E

/PRT 00E CLASSIFICATION E

- o Publish Findings and Recommendations September 82

5. Graphics (Applications)

- A. Visual Aids November 81
- B. GENIGRAPHICS Interface August 83
- C. DICOMED Interface August 83

?

6. Remote Devices Support

A. Networking (Processing)

- o Design 100 support November 81
- o NBI Support October 81
- o ETEC (Release 1) Support September 81
- o Standard Word Processor Unscheduled

*WANG
support?*

B. File Transfer Code Translator Facilities (Applications)

- o NBI to SCRIPT Unscheduled
- o SCRIPT to NBI Unscheduled

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6/18/81 FROM: "1 OA ATTACH [REDACTED] DISPLAYED FROM FOLDER "INBOX [REDACTED] (TO)
SUBJECT: OA Schedule
Office Automation (OA) MBO

ix Areas of Activity

- . Word Processing and Text Composition
 - A. Select Standard Word Processing Terminal (Processing)
 - o Complete draft RFP July 81
 - o Release RFP August 81
 - o Receive all proposals October 81
 - o Complete initial evaluation November 81
 - o Receive best and finals December 81
 - o Complete final evaluation January 82
 - o Contract award January 82

B. Implement a Central (VM based) Service (Processing)
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- o Establish completion milestones September 81
- C. Implement a Local (7260 based) Service
 - o Unscheduled

2. Electronic Mail (AIM)

- A. Initial AIM Implementation (Processing)
 - o Documentation completed September 81
 - o System operational September 81
- B. Enhanced AIM Implementation
 - 1. Time Management Services Unscheduled
 - 2. Text Search Unscheduled
 - 3. Spelling Verifier Unscheduled

3. Output Media Centers (Applications)

- o Complete Requirements Documentation September 81
- 4. Training (Applications)
 - o Begin Comprehensive Review *of what?* January 82
 - o Publish Findings and Recommendations September 82
- 5. Graphics (Applications)
 - A. Visual Aids *-?* November 81
 - B. GENIGRAPHICS Interface August 83
 - C. DICOMED Interface August 83
- 6. Remote Devices Support
 - A. Networking (Processing)
 - o Design 100 support November 81
 - o NBI Support October 81
 - o ETEC (Release 1) Support September 81
 - o Standard Word Processor Unscheduled
 - B. File Transfer Code Translator Facilities (Applications)
 - o NBI to SCRIPT Unscheduled
 - o SCRIPT to NBI Unscheduled

ILLEGIB



AIM:
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